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**Population Health Improvement Program (PHIP)
Steering Committee Meeting
February 24, 2016**

Attendees:

Charles Welge – ACDOH, Kevin Jobin-Davis– HCDI, Pamela Rehak – SPHP, Peggy DiManno – NYSACHO, Scott Momrow – HIXNY, George Clifford, AMC, Andrew Velasquez, HCDI, Keshana Owens-Cody, HCDI

I. Review of Last Meeting

- Approval of Minutes: Minutes Approved with minor change

II. Review PHIP Steering Committee Membership and New Member Proposals

- Discussion on areas to focus for new members
- 10-12 names discussed to replace 3 vacancies

III. PHIP Activity Updates

- HCDI did not receive the Trinity Transforming Communities grant
- Community Health Survey in conjunction with Siena College Research is in the field and planning to go live this week
- HCDI website has been focusing on the county specific areas of interest and on target to be turned into Dashboards for each county by summer 2016
- Brief discussion regarding SIM and SHIP

IV. Regional Public Health Initiative Resource Directory

- Andrew presented a brief overview of Directory's content & purpose, to provide a living snapshot of the Capital Region's public health information
- Target audience is focused towards public health officials, program managers and coordinators
- Will be managed through an on line form that will be updated annually in regards to contact information, scope and focus of program
- Need to narrow the scope with clear specific guidelines for "Priority Areas" and "Focus Areas"



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- BETA testing to be completed by first week of March, technical issues to be addressed at that time and targeted emails will be dispersed about 3rd week of March

V. Capital Region Population Health Newsletter

- Andrew explained newsletter's purpose, target market, sections and roll out
- Suggested to add a Grants section to inform of new grants available and the status of existing grants
- Newsletter will be a snapshot of information along with hyperlinks for more in depth information

VI. Care Coordination Study and Resources

- Keshana went over the new dedicated Care Coordination webpage on the HCDCI website
- 39 surveys received back ranking among other thing what participants feel are their primary service needs and what resources they use to identify support for these needs
- Discussion of a committee to help manage this study and possible participants

Next Meeting: March 16th, 2016